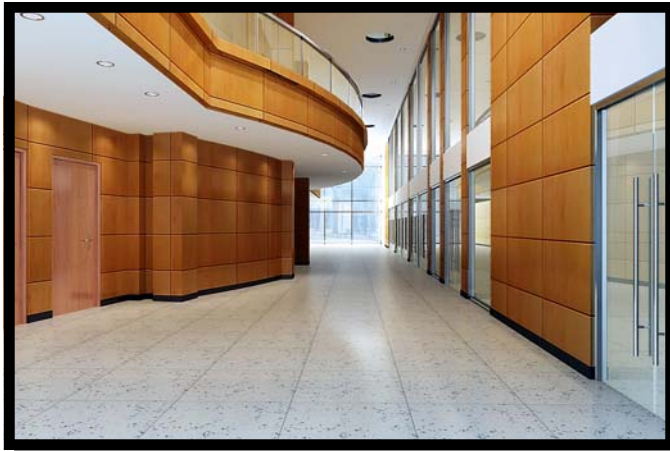


Union Baptist Church
White Plains, NY
-in progress



CASE STUDY –
Base Building Construction
Interior Fit-Out
Site Work

Union Baptist Church
White Plains, NY

Project Management - Janet R. Duggan Associates
Architect - Body Lawson Associates
26,000 sq. ft.



Project Description: Union Baptist Church was founded in 1914 to serve the Greenburgh / White Plains community offering over 40 Christian Ministries, educational and summer programs and over 2000 meals annually to the needy. Phase 1 project will expand the existing church structure. The new ground up construction will include a new “state of the art” Sanctuary to accommodate 750 congregation members. The facility also includes a Narthex & Administration offices, multi-media AV systems and recording facilities.

Tasks:

Pre-Construction

- Project scope definition and planning
- Developed preliminary budgets and schedule
- Developed, submit and analyzed RFP
- Selection of design professionals

Construction

- Bid, Negotiated and Administered General Contractor’s contract.
- Developed construction budget
- Developed and implemented a project completion schedule.
- Managed construction team.
- Negotiated and approved change orders.
- Managed the installation of telecom system, fire safety systems, elevator and kitchen.
- Managed the excavation, construction, testing, required for new building.
- Value engineered the returned bids.
- Developed cash flow analysis
- Managed Building Department Approval Process

Furniture / Telecommunications / Network / Access Systems

- Coordinated the selection, procurement/installation of furnishings and pews
- Coordinated telecommunications and access design and implementation including budget alternatives
- Managed the telecommunication, network and access cabling installation
- Managed moving and coordinated the internal relocation

Financial Control/Status Reporting

- Developed and Maintained Project Budget
- Developed Variance Financial Report
- Developed Status Report for Senior Management
- Managed the Project Team for Quality Assurance

